

**CHARTER TOWNSHIP OF DELTA**  
Public Meeting Room A  
Delta Township Administration Building  
7710 West Saginaw Highway  
Lansing MI 48917

**TOWNSHIP BOARD REGULAR MEETING MINUTES FOR  
MONDAY, AUGUST 20, 2012**

**I. CALL TO ORDER**

Supervisor Ken Fletcher called the meeting to order at 6:00 p.m.

**II. OPENING CEREMONIES – Pledge of Allegiance**

**III. ROLL CALL**

Members Present: Supervisor Ken Fletcher, Clerk Mary Clark, Treasurer Howard Pizzo, and Trustees Jan Cunningham, Jeff Hicks, Barb Poma, and Cara Dobie

Members Absent:

Others Present: Community Development Director Mark Graham, Lt. Jeff Campbell, Finance Director Jeff Anderson, Economic Development Director Ed Reed, Assessing Director Brian Thelen, Township Manager Richard Watkins, and Deputy Manager Jenny Roberts

**IV. PRESENTATIONS AND PROCLAMATIONS**

**V. SET/ADJUST AGENDA**

TRUSTEE POMA MOVED THAT THE AGENDA BE APPROVED AS PRESENTED.

TRUSTEE CUNNINGHAM SUPPORTED THE MOTION. MOTION PASSED 7-0.

**VI. PUBLIC HEARINGS**

**1. Consider a New Class C/SDM Liquor License – GMRI, Inc. d/b/a the Olive Garden Italian Restaurant**

**a. Public Hearing**

There was no public comment

TRUSTEE CUNNINGHAM MOVED THAT THE PUBLIC HEARING BE CLOSED.

TRUSTEE POMA SUPPORTED THE MOTION. MOTION PASSED 7-0.

b. Resolution

TRUSTEE DOBIE MOVED THAT THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF DELTA APPROVE THE REQUEST OF GMRI, INC. D/B/A THE OLIVE GARDEN ITALIAN RESTAURANT FOR A NEW CLASS C/SDM LIQUOR LICENSE, LOCATED AT 5796 WEST SAGINAW HIGHWAY, LANSING, MICHIGAN, EATON COUNTY.

TRUSTEE POMA SUPPORTED THE MOTION. MOTION PASSED 7-0.

**VII. COMMUNICATIONS - None**

**VIII. PUBLIC COMMENTS FOR ITEMS NOT ON AGENDA - None**

**IX. INTRODUCTION OF ORDINANCES – None**

**X. PASSAGE OF ORDINANCES - None**

**XI. CONSENT AGENDA**

TREASURER PIZZO MOVED THAT THE CONSENT AGENDA BE APPROVED AS SUBMITTED.

TRUSTEE DOBIE SUPPORTED THE MOTION.

ROLL CALL:

AYES: TREASURER PIZZO, TRUSTEE POMA, TRUSTEE DOBIE, CLERK CLARK, TRUSTEE CUNNINGHAM, SUPERVISOR FLETCHER, AND TRUSTEE HICKS

NAYS: NONE

ABSENT: NONE

MOTION PASSED 7 TO 0.

**2. Bills & Financial Transactions - \$2,637,766.81**

TREASURER PIZZO MOVED THAT THE BILLS & FINANCIAL TRANSACTIONS BE APPROVED IN THE AMOUNT OF \$2,637,766.81.

Bond/Debt Payments	\$
Investments	\$
Payroll & Related	\$ 317,816.64
Refunds	\$ 12,845.38
Tax Distributions	\$1,512,921.49
Vendor Claims	\$ 794,183.30

TRUSTEE DOBIE SUPPORTED THE MOTION. MOTION PASSED 7-0.

3. **Minutes** – August 6, 2012 Regular Board Meeting Minutes

TREASURER PIZZO MOVED THAT THE AUGUST 6, 2012 REGULAR BOARD MEETING MINUTES, BE APPROVED AS PRESENTED.

TRUSTEE DOBIE SUPPORTED THE MOTION. MOTION PASSED 7-0.

4. **Sale of Surplus Vehicles** – The Township Treasurer and Finance Director recommend that the Township approve the surplus property list along with the “State Auction” method of disposal

TREASURER PIZZO MOVED THAT THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF DELTA APPROVE THE FOLLOWING SURPLUS PROPERTY LIST ALONG WITH THE “STATE AUCTION” METHOD OF DISPOSAL FOR EACH ASSET.

<b>Disposal Method</b>	<b>Make/Model</b>	<b>Mileage</b>	<b>Dept.</b>
State Auction	2000 Dodge	136,632	Parks
State Auction	1998 GMC	74,641	Parks
State Auction	1997 Ford F250	113,613	Parks
State Auction	Tigerline Trailer		Parks
State Auction	1998 GMC Van	103,934	Utilities
State Auction	1998 Dodge 1500	102,797	Utilities
State Auction	1999 Dodge 1500	55,484	Utilities

TRUSTEE DOBIE SUPPORTED THE MOTION. MOTION PASSED 7-0.

**XII. ITEMS REMOVED FROM CONSENT AGENDA FOR DISCUSSION - None**

**XIII. ITEMS ADDED TO AGENDA UNDER SECTION V. SET/ADJUST AGENDA - None**

**XIV. ITEMS OF BUSINESS**

5. **Approval of Comp Plan Distribution** – The Community Development Department recommends that the Township Board authorize the Community Development Department to distribute the first draft of the 2012 edition of the Delta Township Comprehensive Plan to the appropriate agencies for their review and comment.

TRUSTEE POMA MOVED THAT THE DELTA TOWNSHIP BOARD AUTHORIZE THE TOWNSHIP'S COMMUNITY DEVELOPMENT DEPARTMENT TO DISTRIBUTE THE FIRST DRAFT OF THE 2012 EDITION OF THE DELTA TOWNSHIP COMPREHENSIVE PLAN TO THE APPROPRIATE AGENCIES FOR THEIR REVIEW AND COMMENT. THIS AUTHORIZATION IS GRANTED AS PER SECTIONS 39 & 41 OF THE MICHIGAN PLANNING ENABLING ACT.

TRUSTEE DOBIE SUPPORTED THE MOTION. MOTION PASSED 7-0.

6. **Set Public Hearing for Alliance Interiors, LLC, Request for IFT** – The Manager's Office recommends that the Township Board set a public hearing for September 4, 2012 to consider a request from Alliance Interiors, LLC, for an Industrial Facilities Exemption Certificate.

TRUSTEE HICKS MOVED THE FOLLOWING:

BE IT RESOLVED THAT A PUBLIC HEARING WILL BE HELD ON THE 4TH DAY OF SEPTEMBER, 2012, AT 6:00 P.M., IN ROOM A OF THE ADMINISTRATION BUILDING, 7710 WEST SAGINAW HIGHWAY, LANSING, MICHIGAN, TO CONSIDER AN APPLICATION BY ALLIANCE INTERIORS LLC FOR AN INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE FOR A TOTAL INVESTMENT IN PERSONAL PROPERTY COSTS OF \$1,850,823 IN THE T & R INVESTMENT INDUSTRIAL DEVELOPMENT DISTRICT PURSUANT TO P.A. 198 LEGALLY DESCRIBED AS:

COM AT N 1/4 POST FOR POB, S 394.32 FT, S 60 DEG 20 MIN W 1076.73 FT, N 939.59 FT TO N SEC LINE, E 940 FT TO BEG. SEC 25, T4N,R3W, DELTA TWP 1997

BE IT FURTHER RESOLVED THAT THE TOWNSHIP CLERK GIVE NOTICE OF THE HEARING IN ACCORDANCE WITH THE MICHIGAN OPEN MEETINGS ACT, AND

BE IT FINALLY RESOLVED THAT A COPY OF THE PROPOSED APPLICATION BE PLACED ON FILE WITH THE DELTA TOWNSHIP CLERK AVAILABLE FOR REVIEW.

TRUSTEE DOBIE SUPPORTED THE MOTION. MOTION PASSED 7-0.

7. **Set Public Hearing for Superior Asphalt, Inc., Request for IFT** – The Manager's Office recommends that the Township Board set a public hearing for September 4, 2012 to consider a request from Superior Asphalt, Inc., for an Industrial Facilities Exemption Certificate.

CLERK CLARK MOVED THE FOLLOWING:

BE IT RESOLVED THAT A PUBLIC HEARING WILL BE HELD ON THE 4TH DAY OF SEPTEMBER, 2012, AT 6:00 P.M., IN ROOM A OF THE ADMINISTRATION BUILDING, 7710 WEST SAGINAW HIGHWAY, LANSING, MICHIGAN, TO CONSIDER AN APPLICATION BY SUPERIOR ASPHALT, INC. FOR AN INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE FOR AN ESTIMATED INVESTMENT IN PERSONAL PROPERTY COSTS OF \$3,250,000 AND \$1,250,000 IN REAL PROPERTY COST LOCATED IN THE SUPERIOR ASPHALT DEVELOPMENT DISTRICT PURSUANT TO P.A. 198 LEGALLY DESCRIBED AS:

COM AT THE NE COR SEC 33, THENCE S 803.99 FT FOR POB OF THIS DESC. THENCE CONT S 855 FT, S 89 DEG W 895.62 FT TO THE E ROW LINE OF I-69 HWY, THENCE ALONG E ROW LINE NW 864.15 FT ALONG A CURVE TO THE LEFT SAID CURVE HAVING A RADIUS OF 2382.83 FT, A DELTA ANGLE OF 20 DEG 46 MIN 43 SEC AND A CHORD OF 859.42 FT BEARING N 6 DEG 28 MIN 14 SEC W, THENCE N 89 DEG E 984.55 FT TO POB.T4N, R3W, DELTA TOWNSHIP. COMBINE 23-040-033-200-053-00, 061-00 AND 066-00 FOR 2012.

BE IT FURTHER RESOLVED THAT THE TOWNSHIP CLERK GIVE NOTICE OF THE HEARING IN ACCORDANCE WITH THE MICHIGAN OPEN MEETINGS ACT, AND

BE IT FINALLY RESOLVED THAT A COPY OF THE PROPOSED APPLICATION BE PLACED ON FILE WITH THE DELTA TOWNSHIP CLERK AVAILABLE FOR REVIEW.

TRUSTEE DOBIE SUPPORTED THE MOTION. MOTION PASSED 7-0.

8. **Request for One Year Extension of Special Land Use Permit** – The Community Development Department recommends that the Township Board grant a one year extension of the Special Land Use Permit issued for a Planned Unit Development on the Mount Hope Church property.

TRUSTEE POMA MOVED THAT THE DELTA TOWNSHIP BOARD GRANT A ONE YEAR EXTENSION OF THE SPECIAL LAND USE PERMIT ISSUED FOR A PLANNED UNIT DEVELOPMENT ON THE MOUNT HOPE CHURCH PROPERTY IN CASE NO. 7-10-13.

TREASURER PIZZO SUPPORTED THE MOTION. MOTION PASSED 7-0.

9. **Agreement for 2012 Road Improvement** – The Manager's Office recommends that the Township Board approve the request and agreement for the Asphalt Road Resurfacing in the amount of \$104,550.

Manager Watkins stated that at the time the 2012 street resurfacing recommendations were first submitted to the Board, the estimated cost was approximately \$120,000.00 with the Road Commission contributing \$36,500.00. Mr. Watkins noted that he had been contacted by the Road Commission to inquire as to whether the Township would consider including streets in need of repair that were resurfaced years ago using recycled asphalt. He noted that the cost to add these streets was an additional \$16,000.00 from the original project cost. Mr. Watkins felt it would be beneficial to include the streets in this year's street resurfacing program due to the complaints the Township's been receiving about the condition of the roads. He also noted that the Township had budgeted \$90,000 for the street resurfacing program and that the additional cost would be able to be absorbed in the budget.

TRUSTEE POMA MOVED THAT THE TOWNSHIP BOARD APPROVE THE REQUEST AND AGREEMENT FOR THE ASPHALT ROAD RESURFACING AND AGREE TO PAY THE ESTIMATED LOCAL SHARE OF THE COST IN THE AMOUNT OF \$100,450, AND FURTHER, THAT THE TOWNSHIP MANAGER BE AUTHORIZED AND DIRECTED TO EXECUTE SAID AGREEMENT.

TRUSTEE CUNNINGHAM SUPPORTED THE MOTION. MOTION PASSED 7-0.

10. **West Saginaw Highway Speed Study Request** – The Community Development Department recommends that the Township Board approve the request to the Michigan Department of Transportation to conduct a speed study on West Saginaw Highway.

TRUSTEE DOBIE MOVED THAT:

WHEREAS, TRAFFIC ON WEST SAGINAW HIGHWAY (AKA M-43) FROM WAVERLY ROAD TO THE WESTERN BORDER OF DELTA TOWNSHIP HAS STEADILY INCREASED OVER THE PAST 25 YEARS DUE TO THE DEVELOPMENT AND GROWTH OF DELTA TOWNSHIP, AND

WHEREAS, THIS DEVELOPMENT HAS INCREASED THE NUMBER OF ACCESS POINTS TO THE STATE TRUNKLINE (M-43) RESULTING IN AN INCREASE IN TRAFFIC CONGESTION AND THE VOLUME OF TRAFFIC TURNING MOVEMENTS ALONG THE CORRIDOR, AND

WHEREAS, IT HAS BECOME INCREASINGLY DIFFICULT FOR MOTORISTS TO NEGOTIATE LEFT-HAND TURNS, OR MOVE INTO AND OUT OF THE FLOW OF TRAFFIC SAFELY DUE TO THE INCREASED VOLUME OF TRAFFIC, NOW, THEREFORE BE IT RESOLVED, THE DELTA TOWNSHIP BOARD IS FORMALLY REQUESTING THE MICHIGAN DEPARTMENT OF TRANSPORTATION (MDOT) CONDUCT A SPEED STUDY ON WEST SAGINAW HIGHWAY FROM WAVERLY ROAD TO THE TOWNSHIP'S WESTERN BORDER. IT IS UNDERSTOOD THAT MDOT, IN COOPERATION WITH THE MICHIGAN STATE POLICE (MSP) WILL USE ENGINEERING DATA GATHERED IN THE SPEED STUDY TO MAKE A DECISION WHICH COULD RAISE, LOWER, OR MAINTAIN THE CURRENT SPEED LIMIT. IT IS FURTHER UNDERSTOOD THAT DELTA TOWNSHIP WILL ABIDE BY THE DECISION MADE BY MDOT AND THE MSP AS A RESULT OF THE SPEED STUDY.

TRUSTEE HICKS SUPPORTED THE MOTION. MOTION PASSED 7-0.

#### **XV. MANAGER'S REPORT**

Mr. Watkins informed the Board of the following items:

- The Township's updated Codification of Ordinances would be brought to the Board at their next meeting for adoption, as well as a current schedule of fees.
- Bridge repair on the East-West Pathway has been completed. The Township's insurance company is working with the three individuals responsible for vandalizing the bridge for restitution.
- The Utilities Department currently used a SCATA System to monitor its system and staff was looking at using the system to monitor other Township facilities as a cost saving measure.

#### **XVI. COMMITTEE OF THE WHOLE**

##### **11. Delta Patrol Quarterly Report – Lt. Campbell**

Lt. Campbell reported the following:

- The Safety Fair/Bike Rodeo held at the Lansing Mall was a success.
- The calls of service thru June 30<sup>th</sup> compared to the same time last year were down for felonies and misdemeanors. Overall non-criminal calls were up. Overall, calls were down compared to the same time last year.
- Property damage accidents were down. This was contributed to a mild winter and the completion of the Saginaw Highway construction project.

Injury accidents were also down. Deputies would be concentrating their traffic enforcement on Saginaw Highway where a majority of accidents occurred. Enforcement would also be increased in school zones.

- Traffic stops have increased, but citations were down slightly from this time last year. This was due to more warnings being given rather than citations at the deputy's discretion.
- Crime and arrests were down, as well as felonies and misdemeanors. The Department's civil arrests were down.
- The Board was provided with a breakdown of the department's Community Service Deputy John VanCore activities.
- The Board was provided with the department's Commercial Motor Vehicle Enforcement Deputy's activities. The mild winter and the implementation of frost laws had an impact on the amount of fines collected this year compared to last year.
- Deputy Bartlett has been off on long term disability since January recovering from injuries suffered in an off duty accident. Deputy Bartlett was due back on September 10<sup>th</sup>.
- Newly hired deputies were within one month of completing their field training.
- Deputy Rob Block and his new K9 partner were working well together.
- Detective Herald and Sgt. Burkhardt were eligible for retirement, but were not certain of their plans.
- The suspect in the murder of Michael and Terry Green was awaiting trial.
- Medawar's was broken into which caused a lot of damage to the store.
- The Department would be submitting enforcement ordinance amendments to the Board for their consideration. The newly adopted ordinances have been very beneficial and were frequently used by the department.

Treasurer Pizzo questioned when the department used volunteers to help patrol events such as Delta Rocks or during the fireworks.



Lt. Campbell stated that several volunteers used during the fireworks were from the Volunteers in Police Service Program (VIPS) which included the mounted division and volunteers who used ATV vehicles and patrolled by foot.

## **XVII PUBLIC COMMENTS**

Dave Forsberg, 321 Harpers Way, stated that he was present this evening on behalf of the Gettysburg Group which was a neighborhood group comprised of homeowners within the subdivision. Mr. Forsberg noted that the group had a website, [gettysburggroup.weebly.com](http://gettysburggroup.weebly.com), where they posted regular updates. He noted that the group was concerned about the Gettysburg subdivision and developments that occur in and around the subdivision, quality of life issues, and property values. He noted that the group was formed to work constructively and cooperatively with the Township and surrounding property owners and become educated on future development and what tools were available to assist the residents in protecting their quality of life and property values. Mr. Forsberg indicated that the group had been working with Mike Kessler of Mt. Hope Church regarding their concerns and suggestions with future development of the church property in hopes that the resident's concerns would be taken into consideration.

## **XVIII ADJOURNMENT**

Supervisor Fletcher adjourned the meeting at 6:49 p.m.

**CHARTER TOWNSHIP OF DELTA**

MARY CLARK, TOWNSHIP CLERK

KENNETH FLETCHER, TOWNSHIP SUPERVISOR